

STATE OF TEXAS §  
COUNTY OF CAMERON §  
TOWN OF LAGUNA VISTA §

MINUTES OF A REGULAR MEETING OF THE LAGUNA VISTA TOWN COUNCIL

DATE: July 8, 2014  
TIME: 6:00 p.m.  
PLACE: City Hall Building

MEMBERS PRESENT: Susie Houston, Mayor  
Leti Keplinger, Mayor Pro-Tem  
Frank Davalos, Jr., - Councilmember Place 3  
Gary Meschi, Councilmember Place 5  
Richard Hinojosa, Councilmember Place 6  
  
Rolando Vela, City Manager  
Robert McGinnis, Police Chief  
Ricardo Morado, City Attorney  
Alma Deckard, City Secretary

MEMBERS ABSENT: Michael Carter, Councilmember Place 1  
Wanda Reyes-Rice – Councilmember Place 2

ALSO PRESENT: Arden Curts, Citizen  
Janet Meschi, Citizen  
Carole Benham, Citizen  
Richard Lane, Citizen  
Norris Fletcher, Citizen  
Bob Rice, Citizen  
Martha McClain, Citizen

ORDER OF BUSINESS

- 1. Call to Order**  
Mayor Houston called the meeting to order at 6:00 pm.
- 2. Pledge and Invocation** was led by Bob Rice.
- 3. Roll Call/Excused absences – Council Member Carter and Rice were absent.**

**Mayor Houston made a motion to excuse Council Member Carter and Rice from tonight's meeting, Council Member Carter is out of town and Council Member Rice**

**is in the hospital, Council Member Keplinger seconded the motion. All voted “aye” to approve, motion carried.**

**4. OPEN FORUM:**

Richard Lane addressed the council concerning the animal control services from the City of Port Isabel. The cost of \$45,000 per year is too much for the service of 2 patrols a day, pick up in case of emergency. He suggested that the police officer receive training for animal control.

**5. CONSENT AGENDA ITEMS:**

All matters listed under this item are considered to be routine by the Council and will be enacted for approval by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a) **MINUTES** – Consideration and action to approve the minutes from the June 10, 2014 Regular Meeting.

**Council Member Hinojosa made a motion to approve the consent agenda items for the minutes from the June 10, 2014 regular Town Council meeting, Council Member Keplinger seconded the motion. All voted “aye” to approve, motion carried.**

**6. NEW BUSINESS:** Discussion, consideration and possible action on each of the following items:

- A. **RESOLUTION NUMBER 2014-20** – To approve Resolution Number 2014-20 to canvass the results of the Laguna Vista Special Election of June 28, 2014. (City Secretary)

**Council Member Davalos made a motion to approve Resolution Number 2014-20 to canvass the results of the Laguna Vista Special Election of June 28, 2014, Council Member Keplinger seconded the motion. All voted “aye” to approve, motion carried.**

B. **OATH OF OFFICE** – Administration of Oath to incoming Elected Official. **Mayor Houston performed the Oath of Office to Council Member Elect Gary Meschi.**

- C. **ORDINANCE NUMBER 2014-17** – Second Reading – To approve the second reading of Ordinance Number 2014-17, adopting the new zoning ordinance and zoning map for the Town of Laguna Vista and repealing Ordinance Number 02-62. (City Manager)

**Council Member Hinojosa made a motion to approve the second reading of Ordinance Number 2014-17, adopting the new zoning ordinance and zoning map for the Town of Laguna Vista and repealing Ordinance Number 02-62, Mayor Houston seconded the motion. All voted “aye” to approve, motion carried.**

**D. ORDINANCE NUMBER 2014-21 – First Reading – To approve the first reading of Ordinance Number 2014-21 settlement agreement regarding the Texas Gas Service rate increase. (City Manager)**

**Mayor Houston made a motion to approve the first reading of Ordinance Number 2014-21 settlement agreement regarding the Texas Gas Service rate increase, Council Member Meschi seconded the motion. All voted “aye” to approve, motion carried.**

**E. ORDINANCE NUMBER 2014-22 – First Reading – To approve the first reading of Ordinance Number 2014-22 repealing Ordinance Number 2004-16 and updating the Records Management Program for the Town of Laguna Vista. (City Secretary)**

**Council Member Davalos made a motion to approve the first reading of Ordinance Number 2014-22 repealing Ordinance Number 2004-16 and updating the Records Management Program for the Town of Laguna Vista, Council Member Keplinger seconded the motion. All voted “aye” to approve, motion carried.**

**F. EMPLOYEE PERSONNEL POLICY MANUAL – To amend the Employee Personnel Policy Manual for the Town of Laguna Vista. (City Manager)**

**Council Member Meschi made a motion to table the amendments to the Employee Personnel Policy Manual for the September 2014 regular meeting, Council Member Keplinger seconded the motion. All voted “aye” to approve, motion carried.**

**G. THIRD QUARTER FINANCIAL PERFORMANCE REPORT – Presentation on the 3<sup>rd</sup> Quarter Financial Performance Report (April – June 2014) (City Manager)**

**Rolando Vela reviewed the 3<sup>rd</sup> Quarter Financial Report (April – June 2014). The revenues all show an increase in collection, with property taxes at 97.8% collection. Court Fines budget was \$75,000, currently the collection is at \$92,163. Franchise collection is also over budget in collection. The Reserve Account has \$331,000 balance.**

**H. RESOLUTION NUMBER CDC-2014-01** – To approve Resolution Number CDC2014-01 adopting the 2014-15 Fiscal Year Budget. (City Manager)

**Mayor Houston made a motion to approve Resolution Number CDC2014-01 adopting the 2014-15 Fiscal Year Budget, Council Member Hinojosa seconded the motion. All voted “aye” to approve, motion carried.**

**I. CDC FUNDING - RETAIL COACH FUNDING** – To approve the request for funding to hire the Retail Coach for business recruitment services. (City Manager)

**Council Member Hinojosa made a motion to approve the request for funding, from the CDC, to hire the Retail Coach for business recruitment services, Council Member Keplinger seconded the motion. All voted “aye” to approve, motion carried.**

**J. CDC FUNDING - TEXAS RURAL CONFERENCE FUNDING** – To approve the General Manager’s request to attend the Texas Rural Conference in Waco, Texas. (City Manager)

**This item, CDC Funding – Texas Rural Conference Funding was withdrawn from the agenda. No action was taken.**

**K. 2011 CERTIFICATES OF OBLIGATION** – Update on the 2011 Certificates of Obligation. (City Manager)

**Rolando Vela stated that the Certificates of Obligation Fund has a balance of \$55,713. There were some fire hydrant repairs during the month of June for \$3,434.**

**L. CITY MANAGER’S REPORT**

i. July 4<sup>th</sup> Parade and Picnic

**Rolando Vela stated that the July 4<sup>th</sup> event was a great success. There was a good turnout of people and all enjoyed the music.**

ii. Neighborhood Meetings

**Rolando Vela stated that he will be starting neighborhood meetings in the near future. It is possible to have meetings at Bay B Boomers or the Bayside Deli and encourage citizens to communicate with city staff. This will keep the citizens informed of what events and/or projects are going on around town.**

iii. Animal Control Services

**Rolando Vela mentioned that the June 2014 Council Meeting, the council indicated to offer the City of Port Isabel \$1,000 per month. The City of Port Isabel originally offered an agreement of \$45,000 per year.**

**Rolando Vela spoke with City of Port Isabel City Manager Meza and made the offer of \$1,000 per month. Mr. Meza indicated that they would possibly consider \$35,-36,000 per year, but not \$1,000 per month. He will be contacting the City of Los Fresnos to consider this service.**

iv. Exercise Classes @ Roloff Park

**Rolando Vela informed the Council that the new community health worker has been doing exercise classes at Roloff Park every weekday. He encouraged people to come out and exercise. We are scheduling a 5K walk/run to promote health and fitness, on August 2, 2014.**

## **7. ADJOURNMENT**

**Council Member Davalos made a motion to adjourn meeting at 7:20 pm, Council Member Meschi seconded the motion. All voted “aye” to approve, motion carried.**

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Susie Houston, Mayor

Attest:

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Alma Deckard, City Secretary