

STATE OF TEXAS §
COUNTY OF CAMERON §
TOWN OF LAGUNA VISTA §

MINUTES OF A SPECIAL MEETING OF THE LAGUNA VISTA TOWN COUNCIL

DATE: October 15, 2019
TIME: 6:00 p.m.
PLACE: City Hall Building

MEMBERS PRESENT: Susie Houston, Mayor
Michael Carter, Councilmember Place 1
Frank Davalos, Jr., Councilmember Place 3
Rolando Gonzalez, Councilmember Place 4
Victor Worrell, Mayor Pro-Tem
Nadine Smith, Councilmember Place 6

Alan Ozuna, City Attorney
Tony David, Police Chief
Alma Deckard, City Secretary

MEMBERS ABSENT: Johvonne Howard, Councilmember Place 2

ALSO PRESENT: Silke De Gobeo, Citizen
Arden Curts, Citizen
Dr. Rev. Claudia Nalven, Port Isabel
Jim Hunter, Brownsville
Richard Lane, Citizen
Jon Deicla, Republic Services
Jesse Araguz, Republic Services

ORDER OF BUSINESS

1. **Call to Order** Mayor Houston called the meeting to order at 6:02 pm.
2. **Invocation and Pledge of Allegiance** was led by Dr. Reverend Claudia Nalven
3. **Roll Call/Excused Absences** – Council Member Howard was absent.
4. **OATH OF OFFICE** – Oath of Office for Municipal Judge Jim Hunter and Alternate Judge Bennie Ochoa III.

Mayor Houston swore in Jim Hunter and Benito Ochoa III as the new municipal judge and alternate municipal judge.

5. **PRESENTATION** – Presentation from the Laguna Vista Volunteer Fire Department.

Christopher Romero presented the Town with two AED machines. One will be kept with the police department; this will give them two AEDs in their patrol units. The second will be kept in the fire truck. Both AEDs were paid for from the Laguna Vista Volunteer Association funds.

6. **OPEN FORUM:** None

7. **CONSENT AGENDA ITEMS:** All matters listed under this item are considered to be routine by the Council and will be enacted for approval by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

a) **MINUTES** – Consideration and action to approve the minutes of the September 10, 2019 Regular Meeting. (City Secretary)

b) **MINUTES** – Consideration and action to approve the minutes of the September 17, 2019 Special Meeting. (City Secretary)

c) **MINUTES** – Consideration and action to approve the minutes of the September 24, 2019 Special Meeting. (City Secretary)

Council Member Worrell made a motion to approve the Consent Agenda Items as follows; (a) approval of the minutes from the September 10, 2019 meeting, (b) approval of the minutes from the September 17, 2019 meeting, (c) approval of the minutes from the September 24, 2019 meeting, Council Member Gonzalez seconded the motion. Mayor Houston, Council Members Davalos, Gonzalez, Worrell and Smith voted “aye” to approve, motion carried.

8. **NEW BUSINESS:** Discussion, consideration and possible action on each of the following items:

a) **THIRD ANNUAL DUATHLON BY THE BAY** – Consideration and possible action to sponsor the 3rd Annual Duathlon By the Bay scheduled for Sunday, January 26, 2020. (City Secretary)

Council Member Smith made a motion to approve to sponsor the 3rd Annual Duathlon by the Bay scheduled for Sunday, January 26, 2019 with help from the Fire and Police Department for traffic control, Council Member Gonzalez seconded the motion. Mayor Houston, Council Members

Davalos, Gonzalez, Worrell and Smith voted “aye” to approve, motion carried.

- b) EMPLOYEE TRAVEL** – Consideration and possible action regarding policy governing travel by Town employees. (City Attorney)

Council Member Smith made a motion to approve the Employee Travel Policy with the changes and additions discussed, Council Member Davalos seconded the motion. Mayor Houston, Council Members Davalos, Gonzalez, Worrell and Smith voted “aye” to approve, motion carried.

- c) EMPLOYEE TIME CLOCK** – Consideration and possible action regarding purchase of Timeclock Plus software and related items. (City Secretary)

Council Member Worrell made a motion to approve the purchase of a Timeclock Plus software, Council Member Smith seconded the motion. Mayor Houston, Council Members Davalos, Gonzalez, Worrell and Smith voted “aye” to approve, motion carried.

Council Member Carter arrived for meeting at 6:30 PM.

- d) REPLATTING** – Consideration and possible action regarding recommendation of Planning and Zoning Commission to replat the South Padre Island Golf Club, Parcel 19B, Lots 11 and 12. (City Secretary)

Council Member Gonzalez made a motion to approve the recommendation from the Planning and Zoning Commission to replat the South Padre Island Golf Club, Parcel 19B, Lots 11 and 12, Council Member Davalos seconded the motion. Mayor Houston, Council Members Carter, Davalos, Gonzalez, Worrell and Smith voted “aye” to approve, motion carried.

- e) RESOLUTION NUMBER 2019-29** – Consideration and possible action on Resolution Number 2019-29 establishing a checking account for the EDA Grant. (City Secretary)

Council Member Smith made a motion to approve Resolution Number 2019-29 establishing a checking account for the expenditures for the EDA Grant, Council Member Carter seconded the motion. Mayor Houston, Council Members Carter, Davalos, Gonzalez, Worrell and Smith voted “aye” to approve, motion carried.

- f) RESOLUTION NUMBER 2019-30** – Consideration and possible action on Resolution Number 2019-30 appointing the official newspaper for Town publications for the 2019-20 fiscal year. (City Secretary)

Mayor Houston made a motion to approve Resolution Number 2019-30 appointing the South Padre Island Port Isabel Press as the official

newspaper for the Town publications for 2019-20 fiscal year, Council Member Gonzalez seconded the motion. Mayor Houston, Council Members Davalos, Gonzalez, and Smith voted “aye” to approve. Council Members Carter and Worrell opposed were opposed. Motion carried.

- g) EMS CONTRACT** – Consideration and possible action regarding contract with the City of Port Isabel for EMS services.

Council Member Smith made a motion to table the EMS Contract with the City of Port Isabel, Council Member Davalos seconded the motion. Mayor Houston, Council Members Carter, Davalos, Gonzalez, Worrell and Smith voted “aye” to approve, motion carried.

- h) C.D.C. PRESIDENT APPOINTMENT** – Consideration and possible action regarding appointment of President of the Community Development Corporation. (City Secretary)

Mayor Houston made a motion to appoint Christopher Romero as President of the Community Development Corporation, Council Member Smith seconded the motion. Mayor Houston, Council Members Carter, Davalos, Gonzalez, Worrell and Smith voted “aye” to approve, motion carried.

- i) VICE PRESIDENT APPOINTMENT** – Consideration and possible action regarding appointment of Vice President of the Community Development Corporation. (City Secretary)

Council Member Smith made a motion to appoint Kathy Bardisbanian as Vice President of the Community Development Corporation, Council Member Worrell seconded the motion. Mayor Houston, Council Members Carter, Davalos, Gonzalez, Worrell and Smith voted “aye” to approve, motion carried.

- j) REPUBLIC SERVICES** – Consideration and possible action regarding Republic Services Waste Collection contract. (City Secretary)

Council Member Davalos made a motion to approve the Republic Services Waste Collection contract, Mayor Houston seconded the motion. Mayor Houston, Council Member Carter, Davalos, Gonzalez, Worrell and Smith voted “aye” to approve, motion carried.

- k) HEALTH REPRESENTATIVE** – Consideration and possible action regarding appointment of citizen to the Point Isabel ISD Health Program. (Mayor Houston)

Mayor Houston made a motion to appoint Ivy Murchison to the Point Isabel ISD Health Program SHAC Board, Council Member Carter seconded the

motion. Mayor Houston, Council Members Carter, Davalos, Gonzalez, Worrell and Smith voted “aye” to approve, motion carried.

- l) IT CONTRACT** – Consideration and possible action regarding IT Contract for 2019-20 fiscal year with Net-Link, Inc. (City Secretary)

Council Member Smith made a motion to approve the IT Contract for the 2019-20 fiscal year with Net-Link, Inc, for \$12,000 annual fee, Council Member Gonzalez seconded the motion. Mayor Houston, Council Members Carter, Davalos, Gonzalez, Worrell and Smith voted “aye” to approve, motion carried.

- m) CONSULTANT** – Consideration and possible action to hire a consultant or firm to provide services related to hiring City Manager. (Mayor Houston)

No action was taken on hiring a consultant or firm to provide services related to hiring a City Manager.

- n) CITY MANAGER RFQ** – Consideration and possible action regarding RFQ for position of City Manager. (Mayor Houston)

Council Member Carter made a motion to close the deadline for city manager applications as of October 22, 2019, Council Member Davalos seconded the motion. Mayor Houston, Council Members Carter, Davalos, Gonzalez, Worrell and Smith voted “aye” to approve, motion carried.

- o) CITY SECRETARY** – Consideration and possible action to advertise for the position of City Secretary. (Mayor Houston)

Council Member Carter made a motion to advertise for the position of City Secretary in the Port Isabel Press, TML Website, the Town Website and Town Facebook page, with a deadline to receive applications until November 12, 2019, Council Member Worrell seconded the motion. Mayor Houston, Council Members Carter, Davalos, Gonzalez, Worrell and Smith voted “aye” to approve, motion carried.

- p) BOOKKEEPER** – Consideration and possible action to advertise for the position of Bookkeeper. (Mayor Houston)

No action was taken to advertise for the position of Bookkeeper.

- q) STAFF REPORT**

- i. Pumpkin Patch & Pumpkin Painting Party

Alma Deckard informed the Council that the pumpkin patch is in place and the pumpkin painting party will be Tuesday, October 29, 2019 from 4 – 7:00 PM.

ii. Veterans Ceremony

Alma Deckard stated that the Veterans Ceremony is set for Monday, November 11, 2019 at 5:30 PM.

iii. Music by the Bay Event

Alma Deckard informed the Council that Music by the Bay Event is scheduled for November 9, 2019 from 6 – 10:00 PM. Drew and the Dancehall Dreamers will be playing, with food and craft vendors available. There will also be rides for the kids.

iv. Christmas Tree Lighting Event

The Christmas Tree Lighting Event is set for Thursday, December 5, 2019 at 5:30 PM. Goodie bags, cookies and hot chocolate will be available for the kids.

- r) EXECUTIVE SESSION** - Executive closed session in accordance with the Open Meetings Act, as authorized by the Texas Government Code, regarding any matter listed on the agenda pursuant to Section 551.071 - consultation with Town Attorney; 551.072 - deliberation regarding real property; 551.074 - deliberation regarding personnel matters; and 551.087 – deliberation regarding economic development negotiations.

Council Member Smith made a motion to go into executive session at 7:47 PM, in accordance with the Open Meetings Act, as authorized by the Texas Government Code, regarding any matter listed on the agenda pursuant to Section 551.071 – consultation with Town Attorney; 551.072 – deliberation regarding real property; 551.074 – deliberation regarding personnel matters; and 551.087 – deliberation regarding economic development negotiations, Council Member Worrell seconded the motion. Mayor Houston, Council Members Carter, Davalos, Gonzalez, Worrell and Smith voted “aye” to approve, motion carried.

Town Council came out of executive session at 8:51 PM.

- s) OPEN SESSION** - Action, if any, on the items discussed in Executive Session.

No action was taken as a result of executive session.

9. ADJOURNMENT

Council Member Worrell made a motion to adjourn meeting at 8:52 PM, Council Member Gonzalez seconded the motion. Mayor Houston, Council Members Carter, Davalos, Gonzalez, Worrell and Smith voted “aye” to approve, motion carried.

Susie Houston, Mayor

Attest:

Alma Deckard, City Secretary