



## NOTICE OF TOWN COUNCIL MEETING

JUNE 14, 2011

Notice is hereby given that a Regular Town Council Meeting of the Town of Laguna Vista, Texas will be held Tuesday, the 14<sup>th</sup> day of June 2011, at 6:00 p.m., in the City Hall Building at 122 Fernandez Street, Laguna Vista, Texas at which time the following items will be discussed:

Note: If, during the course of the meeting covered by this notice the Town Council should determine that a closed meeting or executive session is required for private consultation with the attorney for the authority with respect to matters where such attorney's duty to the Town Council clearly conflicts with the provisions of the Open Meetings Act, as authorized by Section 551.071, Government Code, then such closed meeting or executive session will be held by the Council at the date, hour, and place given in this notice, or soon after the commencement of the Regular Meeting covered by this notice. Should any final action, decision, or vote be required with regard to any matter discussed in such meeting, or executive session, then such final action, decision, or vote shall be made at the open meeting covered by this notice upon reconvening of this public meeting, but only as to the items appearing on this agenda for such action.

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Roll Call
4. OPEN FORUM: At this time, audience is allowed 5 minutes per person to address the Town Council on any topic. There is no discussion or formal action taken during this agenda item. A Speaker Request Form must be presented to the City Secretary prior to the meeting.
5. CONSENT AGENDA ITEMS: All matters listed under this item are considered to be routine by the Town Council and will be enacted for approval by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
  - a) MINUTES – Consideration and action to approve the minutes from the April 12, 2011 Regular Board of Aldermen Meeting. (City Secretary)
  - b) MINUTES - Consideration and action to approve the minutes from the May 17, 2011 Special Board of Aldermen Meeting. (City Secretary)
  - c) CURRENT OBLIGATIONS – Approval of the current obligations from the Laguna Vista Community Development Corporation (CDC). (City Secretary)

- d) CURRENT OBLIGATIONS – Approval of the current obligations from the Laguna Vista Hotel Occupancy Tax (HOT) Account. (City Secretary)
- e) CURRENT OBLIGATIONS – Approval of the current obligations from the Texas Community Development Program, Project 728220. (City Secretary)
- f) RESOLUTION NUMBER 2011-20 – A resolution establishing a bank account for the Texas Community Development Program Project 710389. (City Manager)
- g) RESOLUTION NUMBER 2011-21 – A resolution appointing the Labor Standards Officer for the Texas Community Development Program Project 710389. (City Manager)
- h) RESOLUTION NUMBER 2011-22 – A resolution authorizing the signatory agents for the Texas Community Development Program Project 710389 bank account. (City Manager)
- i) TXDPS – RRMS PROJECT - Approval to accept the Remotely Hosted Criminal Incident Based Records Management System (RRMS) Project from TxDPS for \$25,800, and execute the Memorandum of Agreement. (Chief Police)
- j) RESOLUTION NUMBER 2011-16 – A resolution to review and approve the Texas Gas Service's Adjustment Tariff filed on April 28, 2011. (City Manager)
- k) RESOLUTION NUMBER 2011-17 – A resolution authorizing the signatory agents for the Town's bank accounts. (City Secretary)

6. NEW BUSINESS: Discussion, consideration and possible action on each of the following items:

- A.** RESOLUTION NUMBER 2011-15 – A resolution recognizing former Alderman Ken Irwin for his years of service to the community. (City Secretary)
- B.** ORDINANCE NUMBER 2011-19 – First Reading – To adopt an ordinance regulating maximum speed regulations of motor vehicles on Town owned and maintained roadways when special hazards exists with regard to traffic, including pedestrian, or weather or other hazardous roadway conditions. (Police Chief)
- C.** BROADWAY DRAINAGE IMPROVEMENTS – To consider making drainage improvements on Broadway. (City Manager)
- D.** ROLOFF PARK MASTER PLAN – Presentation by David Mendez with GMS Architects on the development of a master plan for Roloff Park. (City Manager)
- E.** TRAIL GRANT – Approval to hire GMS Architects to design and prepare the construction plans for the walking/jogging trail at the 15 acres. (City Manager)
- F.** REQUEST FOR QUALIFICATIONS – TO authorize the City Manager to seek proposals for Legal Services. (Mayor Houston)

- G.** REQUEST FOR QUALIFICATIONS – To authorize the City Manager to seek proposals for the 2010-11 auditing services. (City Manager)
- H.** REQUEST FOR QUALIFICATIONS – To authorize the City Manager to seek proposals for Municipal Court Judge(s). (Mayor Houston)
- I.** MAYOR PRO-TEM – To appoint the Mayor Pro-Tem for a one year term, pursuant to Article II, Section 2.03(b) of the Home Rule Charter. (City Secretary)
- J.** CAMERON COUNTY HOUSING AUTHORITY LEASE AGREEMENT – To discuss the proposed lease agreement with Cameron County Housing Authority for the use of the vacant land, adjacent to Tanglewood Apartments, for recreational use. (City Manager)
- K.** JOB DESCRIPTIONS/EVALUATIONS– To review the job descriptions of the City Manager, Town Attorney, and the Municipal Judge and to discuss scheduling their evaluations. (City Manager)
- L.** C.D.C. APPOINTMENT – To fill the unexpired term (Nov 2011), vacated by former Alderman Ken Irwin. (City Manager)
- M.** C.D.C. APPOINTMENT – To appoint the Laguna Vista Community Development Corporation President for a one year term, pursuant to Article III, Section 1 of the Laguna Vista Community Development Corporation Bylaws. (City Manger)
- N.** C.D.C. APPOINTMENT – To appoint the Laguna Vista Community Development Corporation Vice-President for a one year term, pursuant to Article III, Section 1 of the Laguna Vista Community Development Corporation Bylaws. (City Manager)
- O.** PORT ISABEL/LAGUNA VISTA ETJ AGREEMENT – To discuss the ETJ Agreement between the City of Port Isabel and the Town of Laguna Vista. (City Manager)
- P.** TAX COLLECTION CONTRACT – To approve the tax collection contract with the Point Isabel ISD Tax Office. (City Manager)
- Q.** BOARD OF ETHICS – To give direction to the City Manager on the preparation of an ordinance to create the Board of Ethics, pursuant to Section 11.01(b) of the Home Rule Charter. (City Manager)
- R.** LEAVE OF ABSENCE – To approve a two-month leave of absence for Council Member Schnier for July and August 2011. (Council Member Schnier)
- S.** TDRA TxCDBG GRANT NO. 710389 – Approval to reject all sealed bids submitted on March 3, 2011. (City Manager)
- T.** RESOLUTION NUMBER 2011-18 – A resolution creating an ad hoc committee to work with Town Staff on the creation of a Comprehensive Plan for the Town of Laguna Vista. (City Manager)

**U.** TOWN ATTORNEY – To accept the letter of resignation from Town Attorney Jan Cassidy.

**V.** INTERIM TOWN ATTORNEY – To appoint an Interim Town Attorney.

7. CITY MANGER'S REPORT

- (a) Play Day by the Bay
- (b) Summer Feeding Program
- (c) July 4<sup>th</sup> Picnic & Parade
- (d) Fire Hydrant Maintenance Study
- (e) Hurricane Preparedness Meeting

8. ADJOURNMENT

CERTIFICATION

I, THE UNDERSIGNED AUTHORITY, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE TOWN COUNCIL OF THE TOWN OF LAGUNA VISTA IS TRUE AND CORRECT AND THAT I POSTED SAID NOTICE ON THE BULLETIN BOARD, A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC ON THE 10<sup>th</sup> DAY OF JUNE, 2011, AT 1:45 PM. AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT (TEX. GOVT. CODE §551-041-551-050).

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Alma Deckard, City Secretary

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the Board of Aldermen was removed by the City Secretary's Office from the Laguna Vista City Hall bulletin board on the \_\_\_\_\_ day of \_\_\_\_\_, 2011.

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Alma Deckard, City Secretary