

STATE OF TEXAS §
COUNTY OF CAMERON §
TOWN OF LAGUNA VISTA §

MINUTES OF A REGULAR MEETING OF THE LAGUNA VISTA TOWN COUNCIL

DATE: NOVEMBER 12, 2012

TIME: 6:00 p.m.

PLACE: City Hall Building

MEMBERS PRESENT: Susie Houston, Mayor
Michael Carter, Mayor Pro-Tem
Steve Muschenheim, Councilmember Place 2
Paul Villas, Councilmember Place 3
Leti Keplinger, Councilmember Place 4
Rita Garcia, Councilmember Place 5
Richard Hinojosa, Councilmember Place 6

Rolando Vela, City Manager
Rick Morado, Town Attorney
Alma Deckard, City Secretary

MEMBERS ABSENT: All present

ALSO PRESENT: Benito Ochoa, III, Justice of the Peace
Steven Hyde, Lighthouse Assembly Church
Anthony Zamora, Citizen

ORDER OF BUSINESS

- 1. Call to Order**
Mayor Houston called the meeting to order at 6:08 pm.
- 2. Pledge and Invocation** was lead by Pastor Steven Hyde from Lighthouse Assembly Church in Port Isabel.
- 3. Roll Call – All members present.**
- 4. OPEN FORUM:** None.
- 5. CONSENT AGENDA ITEMS:**

All matters listed under this item are considered to be routine by the Council and will be enacted for approval by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a) **MINUTES** - Consideration and action to approve minutes from the October 9, 2012 Regular Council Meeting.
- b) **CURRENT OBLIGATIONS** – Consideration and action to approve the current obligations from the Certificates of Obligation for \$98,363.24.
- c) **CURRENT OBLIGATIONS** – Consideration and action to approve the current obligations from the Laguna Vista Community Development Corporation (CDC) for \$385.00.
- d) **CURRENT OBLIGATIONS** – Consideration and action to approve the current obligations from the Texas Community Development Program Project 710389 for \$129,766.70.

Council Member Garcia made a motion to approve the consent agenda items as follows; (a) approval of the minutes from the October 9, 2012 Regular Council Meeting, (b) approval of the current obligations from the Certificates of Obligation for \$98,363.24, (c) approval of the current obligations from the Community Development Corporation (CDC) for \$385.00, (d) approval of the current obligations from the Texas Community Development Program Project 10389 for \$129,766.70, Council Member Keplinger seconded the motion. All voted “aye” to approve, motion carried unanimously.

6. NEW BUSINESS: Discussion, consideration and possible action on each of the following items:

- A. **RESOLUTION NUMBER 2012-32** – Consideration and potential action to approve Resolution Number 2012-32 recognizing Benito Ochoa, III as Justice of the Peace of the Year for the State of Texas. (Mayor Houston)

Council Member Garcia made a motion to approve Resolution Number 2012-32 recognizing Benito Ochoa, III as Justice of the Peace of the Year for the State of Texas, Council Member Keplinger seconded the motion. All voted “aye” to approve, motion carried unanimously.

- B. **RGV PARTNERSHIP LEGISLATORS’ VISIT** – Consideration and action to sponsor the dinner that will be held at South Padre Island as part of the RGV Partnership Legislators’ Visit on January 24-27, 2013. (City Manager)

Council Member Villas made a motion to approve to sponsor, and contribute \$2,000.00 for the dinner for the RGV Partnership Legislators’ visit on January 24-27, 2012, Mayor Houston seconded the motion. All voted “aye” to approve, motion carried unanimously.

C. **BOARD OF ADJUSTMENTS APPOINTMENT(s)** – Consideration and action to appoint members to the Board of Adjustments. (City Manager)

No action was taken on the Board of Adjustments Appointment, no names were submitted.

D. **WALKING TRAIL PARKING SPACES** – Consideration and action to approve building a small parking lot on Palm Blvd for the walking trail. (Mayor Houston)

Mayor Houston made a motion to authorize the city manager to obtain bids for 4 or 5 parking lot spaces on Palm Blvd for the walking trail, Council Member Muschenheim seconded the motion. All voted “aye” to approve, motion carried unanimously.

E. **ENGINEERING SERVICES** – Consideration and action to award the engineering services contract for the Texas Community Development Program Project 712181. (City Manager)

Council Member Garcia made a motion to award the engineering services contract for the Texas Community Development Program Project 712181 to Cruz-Hogan Consultants, Council Member Hinojosa seconded the motion. All voted “aye” to approve, motion carried unanimously.

F. **2011 CERTIFICATES OF OBLIGATION** – Update on the 2011 Certificates of Obligation projects. (City Manager)

Rolando Vela reviewed the projects from the certificates of obligation. There is approximately \$191,000 unappropriated funds available.

G. **TOWN GRANTS** – Update on the Town’s grant projects. (City Manager)

Rolando Vela reviewed the status of the town’s grant projects. The FEMA grant that is pending for Mesquite/FM 510 will probably be closed by FEME by the end of November 2012 and not awarded. FEMA is requiring documentation from the property owners of the houses that flooded several years ago. Only one property owner has submitted pictures of the flooding. If other documents are not submitted, FEMA will not be able to award the contract.

The TCDP 710389 grant will be closed out within the next month.

The TCDP 712181 grant that was just awarded and Cruz-Hogan Consultants was selected tonight for engineering services, will begin construction within the next month.

The 2013-2014 TCDP grant application has been submitted to the State.

H. **CITY MANAGER’S REPORT**

a) Upcoming Community Events

The tree lighting ceremony was originally scheduled for Thursday, November 29, 2012 and the Roloff grand opening for Saturday, December 1, 2012. The two events will be combined for Saturday, December 1, 2012.

b) Park Improvements Update

Rolando Vela stated that he is working on a date for the ribbon cutting ceremony for the Sports Park at Tanglewood.

The Walking Trail has 3 ponds that were installed by the kids from the AMI. They have taken ownership of the ponds and will be cleaning them twice a week. We are hoping to do something for the kids to recognize them.

8. ADJOURNMENT

Council Member Villas made a motion to adjourn meeting at 6:50 pm, Council Member Muschenheim seconded the motion. All voted “aye” to approve, motion carried.

Susie Houston, Mayor

Attest:

Alma Deckard, City Secretary