

STATE OF TEXAS §
COUNTY OF CAMERON §
TOWN OF LAGUNA VISTA §

MINUTES OF A REGULAR MEETING OF THE LAGUNA VISTA TOWN COUNCIL

DATE: December 11, 2012

TIME: 6:00 p.m.

PLACE: City Hall Building

MEMBERS PRESENT: Susie Houston, Mayor
Michael Carter, Mayor Pro-Tem
Steve Muschenheim, Councilmember Place 2
Leti Keplinger, Councilmember Place 4
Rita Garcia, Councilmember Place 5
Richard Hinojosa, Councilmember Place 6

Rolando Vela, City Manager
Robert McGinnis, Police Chief
Rick Morado, Town Attorney
Alma Deckard, City Secretary

MEMBERS ABSENT: Paul Villas, Councilmember Place 3

ALSO PRESENT: Richard Lane, Citizen
Bill Beaty, Citizen
Yolanda Birdwell, Citizen
Walter Birdwell, Citizen
David Carpenter, Citizen
Sonia Beaty, Citizen
Arturo "Tutu" Gonzalez, Reliable Electric
Bud Sherman, Citizen
Craig McWhinney, Christ's Harbor Church
Jason _____, AMIKids RGV
John Peacock, Property Owner

ORDER OF BUSINESS

- 1. Call to Order**
Mayor Houston called the meeting to order at 6:00 pm.
- 2. Pledge and Invocation** was lead by Craig McWhinney from Christ's Harbor Church.
- 3. Roll Call – Council Member Villas was absent.**
Council Member Keplinger made a motion to excuse Council Member Villas, who is out of town, from the December 11, 2012 Meeting, Council Member

Muschenheim seconded the motion. Council Member Garcia abstained. All others voted “aye” to approve, motion carried.

- 4. RECOGNITION** – To recognize the volunteers that helped to build the natural ponds at the Laguna Vista Trail Park. (City Manager)

The Council recognized Arturo “Tutu” Gonzalez from Reliable Electric, Bob Severson, Sheldon Awand, and Bill Beaty and the AMIKids RGV for their work in the construction of the ponds at the walking trail.

Mayor issued certificates for each individual. Rolando Vela stated that the cost of the ponds was \$20-30,000, and these volunteers stepped forward and offered their service and time to the project. The material project cost about \$2,500 for the ponds.

- 5. OPEN FORUM:**

- 6. CONSENT AGENDA ITEMS:**

All matters listed under this item are considered to be routine by the Council and will be enacted for approval by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a) **MINUTES** - Consideration and action to approve minutes from the November 12, 2012 Regular Council Meeting.
- b) **CURRENT OBLIGATIONS** – Consideration and action to approve the current obligations from the Certificates of Obligation for \$131,341.74.
- c) **CURRENT OBLIGATIONS** – Consideration and action to approve the current obligations from the Laguna Vista Community Development Corporation for \$52.50
- d) **CURRENT OBLIGATIONS** – Consideration and action to approve the current obligations from the Texas Community Development Program Project 710389 for \$31,401.50.
- e) **CURRENT OBLIGATIONS** – Consideration and action to approve the current obligations from the Investment (Reserve) Money Market Account for \$1,400.00.

Council Member Muschenheim made a motion to approve the consent agenda items as follows; (a) approval of the minutes from the November 12, 2012 Regular Council Meeting, (b) approval of the current obligations from the Certificates of Obligation for \$131,341.74, (c) approval of the current

obligations from the Laguna Vista CDC for \$52.50, (d) approval of the current obligations from the Texas Community Development Program Project 710389 for \$31,401.50, (e) approval of the current obligations from the Investment (reserve) Money Market Account for \$1,400.00, Council Member Hinojosa seconded the motion. All voted “aye” to approve, motion carried.

7. **NEW BUSINESS:** Discussion, consideration and possible action on each of the following items:
- A. **ANNEX BUILDING** – Consideration and action on request by Christ’s Harbor Church to extend the permit on the Annex Building. (City Manager)
Mayor Houston made a motion to table item 7A – Annex Building, until the next meeting to allow the town attorney time to review the documents, Council Member Garcia seconded the motion. All voted “aye” to approve, motion carried.

 - B. **BOARD AND COMMISSION HANDBOOK** – Discussion and potential action on the revisions of the Board and Commission Handbook. (City Manager)
Council Member Garcia made a motion to table item 7B – Board and Commission Handbook until the next meeting, Council Member Muschenheim seconded the motion. All voted “aye” to approve, motion carried.

 - C. **BOARD OF ADJUSTMENTS APPOINTMENT(S)** – Consideration and action to appoint residents to the Board of Adjustments. (City Manager)
Council Member Carter made a motion to appoint Rafael Salazar to the Board of Adjustment Board for a two year term (Dec 2012-14), Council Member Garcia seconded the motion. All voted “aye” to approve, motion carried.

 - D. **PUBLIC COMMENTS FORM** – Discussion and potential action on modification of the Public Comments form. (City Manager)
Mayor made a motion to have City Manager and the Town Attorney review and revise the public comments form and the Council will review at the next meeting, Council Member Muschenheim seconded the motion. All voted “aye” to approve, motion carried.

 - E. **TRAIL PARK PARKING LOT IMPROVEMENTS** – Discussion and potential action on the Trail Park parking lot improvements at the Palm Blvd entrance. (City Manager)

No action was taken on item 7E – Trailer Park Parking Lot Improvements.

- F. **2011 CERTIFICATES OF OBLIGATION** – Update on the 2011 Certificates of Obligation projects. (City Manager)
Rolando Vela reported that the signage is complete around town. The amount of available funds, after the committed amounts, is \$197,750.
- G. **CITY MANAGER’S REPORT**
- a) Park Improvements
Rolando Vela stated that he has a meeting with the contractor and architect tomorrow morning to review the status of the park improvements and completion projections. The dolphin tree will be moved to Roloff Park. The basketball backboard and solar lights are tied up in customs.
 - b) Upcoming Community Events
Rolando Vela informed the Council that city hall will be closed, December 24 and 25, 2012, and also December 31st and January 1, 2013.
Tentatively the ribbon cutting ceremony for the trail park is set for January 13, 2013. The Sports Park ribbon cutting is scheduled for March 5, 2013.

8. ADJOURNMENT

Council Member Garcia made a motion to adjourn the meeting at 7:05 pm, Council Member seconded the motion. All voted “aye” to approve, motion carried.

Susie Houston, Mayor

Attest:

Alma Deckard, City Secretary